

Special Grants Committee Meeting

September 25, 2017

MINUTES

Members Present:

Rick Vernier, Vice Chairman
June Chartrand
Willie Dancy
Susan Gruberman
John West

Members Excused:

Joseph Kassly, Jr., Chairman
Roy Mosley, Jr.

Staff Present:

Terry Beach, Executive Director
Jennifer Little, Administrative Assistant

Others Present:

Mark A. Kern, St. Clair County Board Chairman
Bob Allen, St. Clair County Board Member
Fred Boch, St. Clair County Board Member
Herb Simmons, 911 Executive Director

In Chairman Kassly's absence, Vice Chairman Vernier called the special meeting to order at 5:30 p.m. in County Board Meeting Room B-564.

Attendees rose and recited the Pledge of Allegiance.

Vice Chairman Vernier asked if there were comments from the public on the agenda. There were no public comments.

Upon a motion by Mr. West, and a second by Mrs. Chartrand, the minutes from the August 9, 2017 Grants Committee meeting were approved unanimously.

Upon a motion by Mrs. Chartrand, and a second by Mrs. Gruberman, the minutes from the August 28, 2017 Special Grants Committee meeting were approved unanimously.

Upon a motion by Mrs. Gruberman, and a second by Mr. West, the letter from the Grants Committee Chairman to the County Board Chairman transmitting the payroll and expense claims for the month of August, 2017 was approved unanimously.

Upon a motion by Mr. West, and a second by Mrs. Chartrand, the Check Register Summaries for the pay periods in the month of August, 2017 were approved unanimously and placed on file. IGD financial statements were present for review.

There were no questions concerning the Community Services Group and the report was placed on file.

There were no questions concerning the Community Development Group and the report was placed on file.

There were no questions concerning the Workforce Development Group and the report was placed on file.

Upon a motion by Mrs. Chartrand, and a second by Mrs. Gruberman, the Community Services, Community Development, and Workforce Development Group reports were approved unanimously and placed on file.

Resolutions

None

Old Business

None

New Business

- A. Terry Beach opened a discussion to change the Grants Committee meeting date and time as a result of a lack of quorum at previous meetings. He asked members if it would be easier to meet at 5:30 p.m. the last Monday of each month prior to the County Board meeting. Chairman Kern added a proposed change to the meeting date and time would not take effect until January 1, 2018. Members in attendance asked for time to think about the change and agreed to hold their decision for a later date.

B. Director's Report

Terry Beach stated he would hold his Director's Report for next month due to time limitations. He did note committee packets contain the numbers served and project status for all IGD programs.

Other Comments

Mr. Beach informed members letters regarding the Holiday Food Certificate program will be sent to the Chairman for approval and signature tomorrow. He stated a new pre-application process will be implemented this year; he asked members to read the cover letter carefully as it details the new rules from which IGD is unable to deviate. Pre-applications will be provided to all County Board members to distribute to individuals and families they believe may be eligible per the income guidelines outlined on the pre-application; recipients will need to return the pre-application to IGD. Mr. Beach stated County Board members will receive 5 Thanksgiving and 5 Christmas pre-applications to distribute. He reminded members individuals will still need to apply and meet eligibility criteria to receive a food certificate. Mr. Boch asked if copies can be made. Terry Beach responded no; it has to be the original pre-application signed by the County Board member. Mr. Dancy asked what the food certificate consists of. Mr. Beach responded a \$100 gift certificate to Shop-n-Save.

Adjournment

Vice Chairman Vernier entertained a motion to adjourn. On a motion by Mr. West, and a second by Mrs. Gruberman, Vice Chairman Vernier adjourned the meeting at 5:42 p.m.